



# ACCOUNTS RECEIVABLE SOFTWARE FEATURES

## The ability to:

- View and print old invoices
- Receive partial and full payments for selected, oldest and all invoices
- Enter multiple ship to addresses per customer
- Add finance charges 'on the fly' at time of payment
- Track NSF checks
- Accept deposits and pre-payments
- Accept over-payments to customer accounts
- Customize layouts for statements
- Track sales totals and margins by customer
- Report sales and margins by range of customers, customer type, territory and sales associate

## Other features:

- Open item, balance forward or statement invoice for customers
- Territory code and classification grouping of customers for sales analysis and pricing
- On-screen ledger details account history of all transactions
- Automatic calculation and posting of early payment discounts and finance charges
- User-defined aging
- Mailing labels for customers and shipping addresses
- Complete sales history tracking
- Reporting for demographic analysis of customers' buying practices among locations
- Data mining of sales history for targeted promotions
- Searchable and reportable customer memo pad, with customized user-defined field capability
- Searchable and reportable integrated client contact with date/time/employee stamps and user-defined tracking